



## Terms and conditions of your SO-SURE mobile phone insurance

### Introduction

This is your mobile phone insurance policy which together with the insurance schedule details what you need to know. You must read this policy document and the insurance schedule together. The insurance schedule tells you the period during which the policy is in force, what items are covered, what level of cover applies to your insurance, and what excess applies to your claims.

This policy meets the demands and needs of those who wish to insure their **mobile phone** against **accidental damage** and unauthorised network charges, and if the optional cover has been selected theft, **breakdown**, or loss.

This policy is arranged, sold and administered by SO-SURE Limited and underwritten by Collinson Insurance. Collinson Insurance (a trading name of Astrenska Insurance Limited) is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority in the United Kingdom, under Firm Reference Number 202846. Registered in England number 01708613. 3 More London Riverside, 5th Floor, London, England, SE1 2AQ.

References to 'we/us/our' relates to Collinson Insurance.

The benefits, conditions and exclusions of this policy apply to the individual, family or employee member who owns the mobile phone.

### Your Requirements

You have come to your own decision as to whether this product meets

your needs for insuring your mobile. You have decided to proceed with our insurance cover at the cost and terms indicated on a non-advised sales basis, which means that no advice on the suitability of this insurance has been given by SO-SURE. As a policyholder, you are also the primary user of the device and you must download our app and validate your mobile phones' condition as soon as possible to reduce your excess

### Important information

#### (i) Disclosure of important information

We rely on the information you provide to us either online, over the phone or in writing to make decisions about your insurance and any claim. If you do not answer accurately and completely any questions we ask, we will have the right to invalidate your insurance and/or reject your claim. Your duty also applies when your policy is updated or renewed.

#### (ii) Policy Compliance

You are required to comply with all policy terms and conditions throughout the period of your insurance failure to do so may invalidate your policy. If you require large print or paper copies of your policy documents let us know on [support@wearesosure.com](mailto:support@wearesosure.com) or via webchat on [www.wearesosure.com](http://www.wearesosure.com)

#### (iii) Making changes to your insurance policy

If you no longer have your mobile phone, or you want to make changes to the mobile phone you have insured or your personal information, please contact us immediately so we can ensure our records are up to date and your cover remains in place.

# Summary of your SO-SURE mobile phone insurance cover

## Benefits

If you do claim, we believe in providing you with exceptional service:

- To register a claim at any time complete the online form <https://wearesosure.com/claim>
- Once your claim is validated, we aim to either repair or replace your phone within 24 to 72 hours
- If neither you nor your connections make a claim, you could get up to 80% of your premium back at the end of the policy.

## What are you covered for?

Some of the event covers are optional. You must read this policy in conjunction with your insurance schedule which confirms the events you selected to be insured.

Replacing or repairing your registered mobile phone in the event of:

- Accidental Damage
- Theft [if you selected this event]
- Loss [if you selected this event]
  - Breakdown (including faults)
- Unauthorised network charges related to approved Loss or Theft claim, as long as your network was notified within 24hrs of Loss or Theft
- Accessory claims (up to the value shown in your schedule) related to approved Accidental Damage, Loss or Theft claim

**Please note that replacement mobile phones may be from refurbished stock and repairs may be conducted using OEM parts**

## What aren't you covered for?

- Excess: you need to pay a contribution every time you make a successful claim, the amount of your excess will depend on the type of claim you are making, and must be paid before your claim is settled.
- Theft, Loss, Accidental Damage or Breakdown where you have knowingly put your mobile phone at risk and/or you have not taken care of it.

# The Policy Document

## Who is this cover designed for?

- (i) People who don't have their mobile insured elsewhere or wish to cover them separately, and who want to cover the costs of repair or replacement should an insurance event take place
- (ii) People who are UK residents and at least 18 years of age

## Basic definitions

The following defines the terms that are used throughout this document:

Loss:	The mobile phone has been accidentally left behind by you and you are permanently deprived of its use and unable to locate the mobile phone. If you have loss cover this will be stated on your insurance schedule
Theft:	The physical removal of the mobile phone without the consent of the owner and with the intention of depriving the owner of it permanently. If you have theft cover this will be stated on your insurance schedule

Accidental Damage: Physical harm that impairs the normal function of your mobile phone.

Breakdown:	Sudden failure of the mobile phone attributable to a defect within the mobile phone preventing normal function of your mobile phone. If you have breakdown cover this will be stated on your insurance schedule
Excess:	A contribution payable by you every time you make a successful claim, as shown on your policy schedule.
Accessories	Include but not limited to, chargers, protective cases, stands, headphones, memory cards, carrying cases, speakers and data cables.
Family	Your husband, wife, civil partner, partner, parents, grandparents, children, brothers or sisters who permanently reside with you.
Replacement	Where we replace the mobile phone the replacement may be a remanufactured (not brand new) mobile phone. We will attempt to replace your mobile phone with the same model, colour and memory but we cannot guarantee to do this or replace any limited or special edition mobile phones. If we cannot do this, you will be given a choice of models with an equivalent specification. Where we send you a replacement or repaired item, this will only be sent to a UK address.
Reward Pot	premium rebate (incl IPT) from the no claims bonus arising from you and your connections (who form your Group) not claiming during your policy year. The Reward Pot rules and mechanics are defined in the Reward Pot section below.

‘Taking reasonable care’ of your mobile phone:

- Not knowingly leaving your mobile phone somewhere it is likely to be lost, stolen or suffer Accidental Damage. If in doubt for Loss or Theft, ask yourself “would I leave a pile of £400 in cash there and

expect to find it when I return?”

- If you need to leave your mobile phone somewhere then we expect you to lock it away out of sight if at all possible. If you cannot lock it away then you must leave it with someone you trust or concealed out of sight in a safe place.
- Making reasonable enquiries to find your mobile phone if you think you have lost it.
- Not intentionally damaging your mobile phone

## What you are covered for

Risks you are covered for	Benefits you receive
Insurance cover for the mobile phone detailed on your policy schedule which must be owned by you, or in the case of a business owned by the business issued to and used by its employee(s).	
Theft (if selected) Loss (if selected)	Replacement
Accidental Damage Breakdown (including faults)	Repair the mobile phone (where possible) or provide a Replacement mobile phone.
Accessories	Replacement of any Accessories that were accidentally lost, stolen or Accidentally Damaged at the same time as your mobile phone or if we replace your mobile phone with a different make or model and can no longer use your existing Accessories. A claim under this section is subject to your Loss or Theft claim for your mobile phone being approved
Unauthorised network charges (calls, texts,	If your mobile phone has been used without your consent after it has been lost or stolen, we will pay those charges incurred for 24 hours from the time of

data) as a result of someone else using your mobile phone without consent	<p>Loss or Theft.</p> <p>Conditions of cover:</p> <ol style="list-style-type: none"> <li>your notification to your network within 24hours of the Theft/Loss</li> <li>your Loss or Theft claim for your mobile phone is approved</li> <li>SIM card registration to you or your family member, or to the business or an employee for these charges to be covered.</li> <li>you supplying the copy of an itemised bill</li> </ol> <p>Example, if your mobile phone was stolen at 8am Tuesday and you discovered it missing at 11am on Wednesday; you would be covered for charges made between 8am Tuesday and 11am Thursday.</p>
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## What you are NOT covered for

Summary	Description
Any mobile phone not registered on your policy	This policy only covers the mobile phones detailed on your policy schedule. If you want to insure an additional mobile phone you then need to take out additional insurance to cover the item. It is important to check your policy schedule regularly and advise us of any changes and/or update in your make, model or IMEI of mobile phone.
International phones	This policy will only replace or repair device models that the original manufacturer sold in the United Kingdom.
Any incident outside the period of insurance	<p>This insurance policy is active for the period shown on your policy schedule. Any incident which would result in you needing to make a claim that happens outside this date (including before) is not covered.</p> <p>We may ask for evidence or contact the network directly in order to verify the mobile phone usage is consistent with the claim incident date. If we are unable to validate the mobile phone was used and the usage was consistent with the claim, then we may decline your claim.</p>

Breakdown covered by the manufacturer's warranty	This policy does not provide cover for problems with your mobile phone that are covered by the manufacturer warranty. If your mobile phone does develop a fault whilst still under warranty you should follow the warranty returns process as specified by the manufacturer.
Excess	Please refer to your policy schedule for the value of the Excess.
Theft or Loss claims in excess of the amount shown in the policy schedule	Please refer to the policy schedule for any limitations on the number of claims you may make per year
Loss, Theft, Accidental Damage or Breakdown as a result of you not Taking Reasonable Care of your mobile phone	<p>We know how important your mobile phone is to you and we expect that you will take care of your mobile phone. If you do not take care of your mobile phone then we may not pay your claim.</p> <p>We will always take into account where you are and what you are doing when we assess whether you have taken care of your mobile phone. If we believe you have not taken reasonable care of your mobile phone, and have knowingly taken a risk with it, we may decline your claim.</p> <p>If you knowingly leave your mobile phone somewhere you can't see it but others can, we may decline your claim, for example:</p> <ul style="list-style-type: none"> <li>in a cafe or pub you leave your mobile phone on the table when you go to the bar to pick up your drink instead of taking it with you</li> <li>leaving your mobile phone on display in your car</li> <li>leaving your mobile phone in the care of someone you don't know well</li> <li>if you are at the gym and you leave your mobile phone on a bench in the changing rooms rather than taking it with you or locking it in a locker</li> </ul>

	These examples are only to help you understand what's covered and are not the only scenarios a claim could be rejected.
Mobile phones which were not to manufacturer standards at the time of purchase	We can only insure mobile phones which are functioning as intended by the manufacturer at the time of purchase of this policy. Any Accidental Damage or default of the mobile phone prior to you taking out this policy or purchasing the mobile phone is not covered by this policy.
Cosmetic Accidental Damage	We only cover Accidental Damage if it stops the normal functioning of your mobile phone. We know scratches, dents, deterioration and scrapes to your mobile phone are not nice but we are here to fix your mobile phone when it is not working, so if it still functions as you would expect then we will not repair or replace it. For example, a scratched screen would not be covered but a cracked screen would be covered.
Unauthorised repairs	We will not cover the cost of repairs from any third party we have not authorised or appointed. <b>If you have your mobile phone repaired without our authorisation or by anyone other than our approved repairers, then we may not pay your claim.</b>
Contents of your mobile phone	We only cover the mobile phone; this policy <b>does not cover the contents stored on the mobile phone</b> . This means that any pictures, software, downloads, apps, music or any other content is not covered by this policy so make sure you back it up regularly. There are many ways to back-up the contents of your mobile phone and download them back onto your Replacement mobile phone if you were to claim.
Individual Accessories	Accessories which are not lost, stolen or Accidental Damaged at the same time as the mobile phone are not covered by this policy.

Other Losses	We don't cover any loss of profit, opportunity, subscription fees, line rental, goodwill or similar losses.
Modifications	If your mobile phone has been modified in any way <b>we will only replace the mobile phone, we do not cover the modifications that have been made</b> . Modifications are anything that changes the way your mobile phone looks or operates from the original specifications. This includes things like adding gems, precious metals or making software changes such as unlocking your mobile phone from a network.
Long term stay abroad	We only cover for leisure or work trips abroad which have a maximum duration of 90 days from departure date.
Unsuccessful previous claims	A claim previously unsuccessful under this policy would not be covered.
Terrorism or cyber attacks	Any Accidental Damage, Accidental Loss or Theft as a consequence of war, invasion, act of foreign enemy, hostilities, civil war, cyber-attack, nuclear radiation, terrorism, rebellion, revolution or military or usurped power is not covered by this policy.
Dust and water proof rating	We do not cover water and dust proof ratings As advised by manufacturers, these ratings are not permanent conditions, they do provide warranty on them, and therefore we cannot insure them
A phone that does not have a SIM card	Your phone must have an active SIM card in it that is registered with a UK service provider. This is to prevent widespread fraud as you can't blacklist a phone when there is no SIM card in it.

## Changing your phone

If you get a different phone and you want this insurance cover to be transferred to your new phone you can do this by simply and easily by logging into the SO-SURE website and following the instructions,

downloading the SO-SURE App to your new device, or contacting customer services. If you have not yet claimed in the Period of Insurance, the policy premium will be adjusted according to new phone premium. If you have claimed in the Period of Insurance, the policy premium will either remain the same or increase if the new phone has a higher premium.

## Renewal

We will contact you up to 30 days before the annual renewal date of this policy and we will tell you then if there are any changes to your premium or the policy terms and conditions (which will only ever apply at your next renewal date). If you have informed us that you do not wish to renew your policy, then your policy will not renew at the end of the period of insurance.

Your renewal premium will be taken by the same method used during your initial purchase. If your payment details have changed, then you can update them by logging into the SO-SURE website or App. The policy will renew automatically but if you do not want this, please just contact our customer service team on the [www.wearesosure.com](http://www.wearesosure.com) website and we can cancel that renewal for you.

## Reward Pot

Our concept is built on small scale mutualisation of risk between you and your friends and contacts (“Connections”) (and collectively “Group”). You will not be paid introductory fees, but if the performance of your Group produces good results together, then we will “reward” you by making premium rebates to you as set put below.

Your Group can be as small or large as you want but your Reward Pot is limited to 80% of the premium shown on your policy schedule (the Reward Pot Limit). For each member of your Group who joins within 60 days of the start date of your policy, £10 is put into your Reward Pot, up to the Reward Pot Limit but this is reduced to £2 if one of your Group members makes a claim within your first 60 days of your policy start. For each member of your Group that joins after 60 days from the start of your

policy, £2 is put into your Reward Pot, up to the Reward Pot Limit. Each of your Group members also has a Reward Pot associated to their Connections, which operates in the same way as yours (so money will also be added to their Reward Pot when you connect to them).

Example of your Reward Pot value, if your insurance premium is £120 and your Group members join in the first 60 days:

Number of Group Members	Reward Pot Value	% of insurance premium
0	£0	0%
1	£10	8%
2	£20	17%
4	£40	33%
8	£80	67%
10	£96	80%

Reward Pot value when there are claims in your Group

- If you claim, your Reward Pot value is turned to £0 (zero pounds), regardless of Group Members.
- If your Reward Pot is worth less than £40 and one of your Group claims, your Reward Pot is reduced to £0 (zero pounds).
- If your Reward Pot is worth £40 or more and one of your Group claims, your Reward Pot is reduced to £10 (ten pounds).

For every policy renewal, you can choose to keep the same Group or change it. Hence, at the beginning of your Policy Period you will have the opportunity to either a) re-connect with your existing Group members, b) change your Group Members had in the prior year or c) add more connections to your Group (up until your Reward Pot is worth 80% of your insurance premium).

If your Group do not claim during your year of insurance, the Reward Pot is paid out to you. If you renew your policy with us for another year, your Reward Pot can either be:

- applied as a credit to reduce your following year’s premium payment(s); or



(ii) rebated to you as a lump sum payment.  
If you do not wish to renew your policy, we will pay you out in full the value of your Reward Pot as a lump sum payment.

Lump sum payments are made within 45 days of your policy ending as long as none of your Group has submitted a claim for an incident that took place before the end of your policy term. For example, if your policy ends on 3<sup>rd</sup> March and your Reward Pot was worth £80 and none of your Group submits a claim by 31<sup>st</sup> March, we will payout £80 to you by the 17<sup>th</sup> April.

Circumstances in which your Reward Pot will not be paid out to you:

- you filed a claim which has been approved
- your policy has been cancelled within the last 12 months
- one of your Group files a claim relating to a Loss, Accidental Damage, Theft or Breakdown which took place during the Period of Insurance relating to your Reward Pot
- if we have paid out a claim for you.

If your policy is amended during the Period of Insurance and your premium has changed, your Reward Pot and Reward Pot Limit will change based on the new premium. The first new Member admitted to your Group after the upgrade will be rewarded to you as if they had joined in the first 60 days of the Period of Insurance.

If one of your Group's mobile phones is no longer insured by SO-SURE part way through your annual policy, we will allow you to replace that connection at the same value within the 30 days following your connection leaving the service.

*[IF PROMOTION, the following will be dynamically inserted into the document*

As your policy has a promotion code "[CAMPAIGN NAME]", SO-SURE is offering you in the first year of you being insured by SO-SURE::

- (i) when a connection is eligible for a £10 contribution to your Reward Pot, we will contribute £15 to your Reward Pot instead of £10, and
- (ii) the maximum value of your Reward Pot is [Y]% of the value of the price of your mobile phone insurance with SO-SURE .

All other terms and conditions apply.]

All payments assume that no deduction is required by way of taxation. If we are obliged by law to make such deduction, then the Reward Pot payments shall be reduced accordingly.

## Claims Process

The actions you will need to take on Loss, Theft, Breakdown or Accidental Damage to your mobile phone are explained in:

- Section A: your mobile phone has been stolen or lost
- Section B: your mobile phone has been Accidental Damaged or broken down

To start your claim, you can register your claim online at <https://wearesosure.com/claim> Our claim handling team will then start processing the claim during the following hours 8.30am-6pm Monday to Friday.

### Section A: Steps when your mobile phone has been stolen or lost

1) **Network:** tell your network provider as soon as you can **It is important to contact your network to blacklist your mobile phone and block the SIM card as soon as possible if your mobile phone is lost or stolen. We may ask for evidence of this to support any claim for the Loss or Theft of your mobile phone.** This must be done within 7 days of discovery of the Loss or Theft, but if you wish to claim for any unauthorised network charges you will need to report the Theft/Loss to your network provider within 24 hours of the Theft/Loss.

- 2) **Police:** report it to the Police within 7 days of the discovery of theft or loss

**You must report any Loss or Theft of your mobile phone to the Police and obtain a crime or loss reference number. The claims team will ask you for the crime reference number when you lodge your claim.** This must be done within 7 days of the discovery of Loss or Theft.

If you have difficulty reporting your incident to the Police, please contact us and we can help to guide you.

- 3) **Last place:** Report any Loss/Theft to the place you believe it has been lost or stolen from

You never know, they might have kept it aside for you. **We expect you to report your mobile phone as lost or stolen to the place you think it has been lost or stolen from.**

We may ask you to provide the details of where your mobile phone was lost or stolen from and actions you have taken to try to recover it.

- 4) **SO-SURE:** Report your claim to us as soon as you can and within 28 days unless exceptional circumstances prevented you from doing so.

[For details on how to contact us and know what happens next, please go to Section C].

## **Section B: Steps when you are claiming for Accidental Damage or Breakdown**

When your claim is for Accidental Damage or Breakdown and you want to claim on your insurance, **you need to report your claim to SO-SURE as soon as you can but in any event within 28 days, unless exceptional circumstances prevented you from doing so.** Take Reasonable Care of your mobile phone after the Accidental Damage or Breakdown occurred to ensure your claim can be fulfilled.

For details on how to contact us and know what happens next, please go to Section C].

## **Section C: Contacting us and the claims procedure**

### Contacting us to report your claim

You can log your claim online or by telephone or in writing, so **tell us about a claim as soon as you can. We expect you to tell us about any claim as soon as possible and within 28 days of discovery of the Theft, Accidental Damage, Loss or Breakdown.**

If you do not do this we will still consider your claim, however it makes it difficult for us to investigate your claim or recover (for Loss/Theft) or stop any further Accidental Damage to (for Accidental Damage) your mobile phone.

You can contact us regarding claims in the following ways:

- Registering and logging in to your online account portal at [www.wearesosure.com/claim](http://www.wearesosure.com/claim)
- and submitting your claim or;
- Writing to SO-SURE, St George's Works, 51 Colegate, Norwich, NR3 1DD

If you have any questions regarding your Reward Pot or any other aspect of your policy, including updating your policy details, please get in contact with our Customer Support team by email at [support@wearesosure.com](mailto:support@wearesosure.com) or through our website's Help Centre at [www.wearesosure.com](http://www.wearesosure.com)

### What happens once you have reported your claim

When you have reported the claim to us, we will do the following:

- Walk you through the simple claims process and tell you what information and documents you will need to provide for us to assess your claim.
- Advise you how much Excess you need to pay, and how you can pay it. You will need to pay your Excess for every accepted claim before the claim is settled.
- Once your claim is validated, we aim to either repair your mobile phone or replace it within 24 to 72 hours.
- We do understand that every claim is different and we will make every effort to take this into consideration.

What you need to know about the claims process

- We need to know that the mobile phone you are claiming for is yours or that of the policyholder for whom you are notifying the claim (or



owned by the business if this is a business policy):

- You will need to be able to tell us the make and model of your mobile phone.
- We may ask to see something that tells us that the items you are claiming for belong to you and confirms the make, model or IMEI number and memory size (where relevant) of your mobile phone.

**If, prior a claim, you validate that your phone is in good working condition and it has no cracked screen through either the SO-SURE app or by means requested by the SO-SURE team, we can assess this ourselves. However, if you haven't done so, or in certain other circumstances, you might need to provide proof of ownership.**

Proof of ownership could include a till receipt or documentation from any online purchase, or from your network provider. If you don't have any proof of ownership we may decline your claim if we have reason to believe that your mobile phone might have been stolen before you owned it.

- If the IMEI number on the mobile phone has been tampered with we will decline your claim.
- We reserve the right to decide whether to repair or replace your device.
- Repairs may be made using readily available parts, or we may provide refurbished products which may contain parts, which are of similar or equivalent specification, and which may include unbranded parts.
- We may require that you pay any of the outstanding annual premium prior to settling any claim.
- This policy is provided in addition to any manufacturer's warranty that applies to your mobile phone ("applicable manufacturer's

warranty"). In the case of Breakdown covered by the manufacturer's warranty, you should first claim on that warranty.

- Nothing in this policy is intended to affect your rights under the applicable manufacturer's warranty or your statutory rights. If any repairs authorised by us under this policy invalidate the applicable manufacturer's warranty, we will repair or replace your mobile phone, as necessary, in accordance with the terms of the applicable manufacturer's warranty for the unexpired period of the applicable manufacturer's warranty.
- When we replace the mobile phone, the replacement may be a reconditioned (not brand new) mobile phone.
- If we are unable to replace your mobile phone with the same make and model, we will contact you to discuss an alternative claim settlement. In any circumstance, any settlement will be capped at device's recommended retail price in the United Kingdom.
- If any lost, stolen or damaged items are recovered after the claim is approved, they shall become the property of the insurer and must be returned to us immediately. Accidental Damaged mobile phones, parts and materials replaced by us shall become the property of the insurer.

**We** shall not provide cover or be liable to pay any claim or other sums, including return premiums, where this would expose **us** to any sanction, prohibition or restriction under United Nations resolutions, asset freezing or trade or economic sanctions, laws or regulations of the European Union, United Kingdom, and/or all other jurisdictions where **we** transact business.

At SO-SURE we treat our customers fairly and with respect so that we can handle valid claims promptly. This is a required process from our insurers and necessarily you must provide us with all information. Failure to do so will slow down the handling of your claim and could

invalidate your policy. Please deal with our personnel with full respect at all times.

### **What if your claim is rejected?**

If you're not happy with the claims decision, we want to hear from you as soon as possible. Please follow the complaints process described in the section 'Making an enquiry or complaint' below.

If your claim for a lost or stolen mobile phone has been rejected, then insurance cover for that mobile phone will cease. No further insurance premiums will be collected and your policy will be cancelled.

## **Fraud**

We do not tolerate any aspect of fraudulent activity. We work closely and share data with other insurers, law enforcement agencies and airtime providers to identify fraud and support prosecution where the appropriate evidence exists.

Our fraud team works tirelessly to prevent and detect fraud. We, and other organisations, may access and use the information recorded by fraud prevention agencies, from both the UK and from other countries. It is important that when applying for insurance, or submitting a claim you or anyone acting on your behalf must take reasonable care to answer all questions honestly and to the best of your knowledge. Failure to do so may affect the validity of your policy or the payment of your claim.

If false or inaccurate information is provided and fraud is identified, then we will:

- Not honour the claim and we will cancel your policy. If an Excess has been paid this will not be returned, this is not a penalty this is to cover our administration costs.
- Report you to the relevant authorities and take legal action, if necessary, to recover any money already paid to you under this insurance policy.
- Put the details of the fraudulent claim onto a register of claims through which insurers share information to prevent fraudulent claims. A list of participants is available on request.

- Pass the details to fraud prevention agencies. Law enforcement agencies may access and use this information. Other organisations may also access and use this information to prevent fraud and money laundering, for example, when –
  - Checking details on applications for credit and credit related accounts or facilities
  - Managing credit and credit related accounts or facilities
  - Recovering debt
  - Checking details on proposals and claims for all types of insurance
  - Checking details of job applicants and employees

Please contact us on our online chat or email [support@wearesosure.com](mailto:support@wearesosure.com) if you want to receive details of the relevant fraud prevention agencies.

### **Price of your insurance**

The premium due for this insurance policy is detailed within your policy schedule.

### **Duration of this Policy (Period of Insurance)**

This policy shall run for a period of one year, between the start date and expiry date shown on your policy schedule (inclusive), unless any of the following happen:

- You cancel the insurance
- You fail to pay any monthly instalment of your annual premium
- We cancel the insurance

### **Cancelling your insurance**

If you elect to cancel your insurance within the 14 days after your policy start date, you will be entitled to receive a full refund, providing no claim has been made.

If you have not claimed, at all other times during your period of insurance you can cancel immediately by giving us written notice. If you pay an annual premium this will mean we will return any unexpired period to you. If you pay by instalment there will be no refund of any premium paid. If you do wish to exercise your right to cancel your policy, you can do so at

any time by contacting us by email [support@wearesosure.com](mailto:support@wearesosure.com) or in writing at SO-SURE, St George's Works, 51 Colegate, Norwich, NR3 1DD.

If a claim has been made by you, we will not return any premium and you must still pay us the remaining annual premium. If you do not pay the remaining amount of your annual premium, we will take legal proceedings against you to recover any outstanding premium amount and full reimbursement of any claims fulfilled. We have to do this because we don't want non-payers of premium to cause our honest customers to see increased premium costs.

We can cancel the insurance without notice if you do not pay the monthly premium when due, if you make a claim which we believe to be fraudulent or you have breached any of your policy terms and/or conditions.

In certain circumstances we may require you to validate your phone through our app for your policy to be valid. In such case, we will inform you of this prior to purchase and if you have not validated your phone within 13 days of purchase, we will cancel your policy.

### **Making an enquiry or complaint**

We will always try to be fair and reasonable. If you believe we have not provided you with a satisfactory level of service, please tell us so that we can do our best to resolve the problem. The easiest way to contact us is on our online chat. We will do everything possible to ensure that your query is dealt with promptly. Alternatively, you can email [complaints@wearesosure.com](mailto:complaints@wearesosure.com) or write to: Quality Assurance Manager, SO-SURE Limited, St George's Works, 51 Colegate, Norwich, NR3 1DD. Please quote your mobile phone number in any correspondence.

The partner handling the claims on SO-SURE's behalf will handle all queries and complaints. This will be Property Consortium (Holdings) Limited (trading as Claims Consortium Group).

If you are not happy with our decision you can, within 6 months of our final decision, refer your complaint for an independent assessment to: The Financial Ombudsman Service, Exchange Tower, Harbour Exchange, LONDON, E14 9SR. Telephone: 0800 023 4567 / 0300 123 9123, Email:

[complaint.info@financial-ombudsman.org.uk](mailto:complaint.info@financial-ombudsman.org.uk) Web: [financial-ombudsman.org.uk](http://financial-ombudsman.org.uk). Nothing in these terms, including referral to the Financial Ombudsman Service affects your statutory rights.

### **Status Disclosure**

This insurance is arranged and administered by SO-SURE limited. SO-SURE Limited is Authorised and Regulated by the Financial Conduct Authority under firm reference number 988625. Registered in England and Wales (registered company number 9365669). Registered address, St George's Works, 51 Colegate, Norwich, NR3 1DD

The insurance is underwritten by Collinson Insurance (a trading name of Astrenska Insurance Limited) authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority in the United Kingdom, under Firm Reference Number 202846. Registered in England number 01708613. 3 More London Riverside, 5th Floor, London, England, SE1 2AQ.

### **Choice of law**

English law applies to this policy. All communication with you will be in English.

### **If we need to change the terms of the policy**

In the event that the insurer needs to change the terms, we will give you 30 days' notice in writing to your last known address, or via email where you have provided us with a valid email address. This will only be for valid reasons such as due to changes in the law or decisions of the Financial Ombudsman Service, to meet regulatory requirements, industry guidance or codes of practice, to proportionately reflect other legitimate cost increases or reductions associated with providing the cover, or where we choose to change the level of cover.

### **FINANCIAL SERVICES COMPENSATION SCHEME**

We are covered by the Financial Services Compensation Scheme (FSCS). You may be entitled to compensation from the FSCS, if we are unable to

meet our obligations. More information can be obtained from the [www.fscs.org.uk](http://www.fscs.org.uk) website.

## **Data Protection: How we handle your personal information.**

We comply with the Data Protection Act 2018. We are committed to preserving the privacy of our customers. Please read the following privacy policy in conjunction to those on our website, and if applicable, the apps downloaded to understand how we will use and protect the information that you provide to us. If you are purchasing the policy on behalf of another person (family member or employee), you will secure the consent of that person to share their personal data with us in accordance to our terms and conditions.

By purchasing this insurance from us you consent to the collection and use of your information under the terms of this privacy policy for the purposes of effecting and administering this insurance policy. The information you provide will be used by us to supply you with the services for which you have registered and we may use the information to contact you to obtain your views on our services and let you know about insurance products and services we offer.

The information you provide to us about you and the mobile phone will be shared with the insurer and the authorised agents of the insurer. If you make a claim that has been approved, the fact that the claim has been approved will be shared with your connections in view to evaluate their reward pot value, however, the details of your claim will not be shared with your connections. In order to prevent fraud we may share information with other insurers and fraud prevention agencies where this had been detected.

We may contact you by post, mobile phone, text or e-mail. You will only be contacted by the methods you have asked to be contacted by. Your information will not be used or disclosed other than in accordance with this privacy policy, or without your permission, unless required by law. If you would prefer us not to contact you to obtain your views and/or you change your mind in the future and would like us to stop contacting you

for this purpose, please write to: [support@wearesosure.com](mailto:support@wearesosure.com) or Support, SO-SURE Limited, St George's Works, 51 Colegate, Norwich, NR3 1DD.

The details of mobile phones reported lost or stolen will be submitted, where applicable, to mobile phone databases to prevent further use. We may co-operate with the Police and any other relevant authorities or organisations in connection with any misuse or suspected misuse of the services provided by us or other telecommunications services provided by any member of our group of companies. If necessary, we may divulge information about you for this purpose. You have a right to ask for a copy of the data held about you and you may ask us to make any necessary changes to ensure that it is accurate and kept up-to-date. If you wish to do this, please contact Customer Support on [support@wearesosure.com](mailto:support@wearesosure.com)

We employ security measures to protect your information from access by unauthorised persons and against unlawful use, accidental loss, destruction and damage. We will retain your information for a reasonable period or as long as the law requires. Any changes to our privacy policy will be notified to you in the appropriate way. All comments, queries and requests relating to our use of your information are welcomed and should be addressed as specified above.

If we transfer your information to a person, office, branch, organisation, service provider or agent in another country, we will make sure that they agree to apply the same levels of protection as we are required to apply to information held in the UK and to use your information only for the purposes that we have permitted. You confirm that you consent to transfers of your data outside the EEA for the purposes described in this policy.

## **How Collinson Use the Information About You**

As a data controller, Collinson collect and process information about you so that Collinson can provide you with the products and services you have requested. Collinson also receive personal information from Collinson on a regular basis while your policy is still live. This will include your name,

address, risk details and other information which is necessary for Collinson to:

- Meet our contractual obligations to you.
- Issue you this insurance policy.
- Deal with any claims or requests for assistance that you may have.
- Service your policy (including claims and policy administration, payments, and other transactions).
- Detect, investigate, and prevent activities which may be illegal or could result in your policy being cancelled or treated as if it never existed.
- Protect our legitimate interests.

In order to administer your policy and deal with any claims, your information may be shared with trusted third parties. This will include members of The Collinson Group, third party administrators, contractors, investigators, crime prevention organisations and claims management organisations where they provide administration and management support on our behalf. Some of these companies are based outside of the European Union where different data privacy laws apply. Wherever possible, Collinson will have strict contractual terms in place to make sure that your information remains safe and secure.

Collinson will not share your information with anyone else unless you agree to this, or Collinson are required to do this by our regulators (e.g., the Financial Conduct Authority) or other authorities.

The personal information Collinson have collected from you will be shared with fraud prevention agencies and databases who will use it to prevent

fraud and money-laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance, or employment. Further details of how your information will be used by Collinson and these fraud prevention agencies and databases, and your data protection rights, can be found by visiting <https://cifas.org.uk/fpn> and <https://insurancefraudbureau.org/privacy-policy>.

## Processing your data

Your data will generally be processed on the basis that it is:

- Necessary for the performance of the contract that you have with Collinson.
- Is in the public or your vital interest: or.
- For our legitimate business interests.

If Collinson are not able to rely on the above, Collinson will ask for your consent to process your data.

## How Collinson store and protect your information

All personal information collected by Collinson is stored on secure servers which are either in the United Kingdom or European Union. Collinson will need to keep and process your personal information during the period of insurance and after this time so that Collinson can meet our regulatory obligations or to deal with any reasonable requests from our regulators and other authorities.

Collinson also have security measures in place in our offices to protect the information that you have given Collinson.

## **How you can access your information and correct anything which is wrong.**

You have the right to request a copy of the information that Collinson hold about you. If you would like a copy of some or all of your personal information, please contact Collinson by email or letter as shown below:

Email address: [data.protection@collinsongroup.com](mailto:data.protection@collinsongroup.com)

Postal Address: 3 More London Riverside, London, SE1 2AQ

This will normally be provided free of charge, but in some circumstances, Collinson may either make a reasonable charge for this service or refuse to give you this information if your request is clearly unjustified or excessive.

Collinson want to make sure that your personal information is accurate and up to date. You may ask Collinson to correct or remove information you think is inaccurate.

If you wish to make a complaint about the use of your personal information, please contact our Complaints manager using the details above. You can also complain directly to the Information Commissioner's Office (ICO). Further information can be found at <https://ico.org.uk>.